

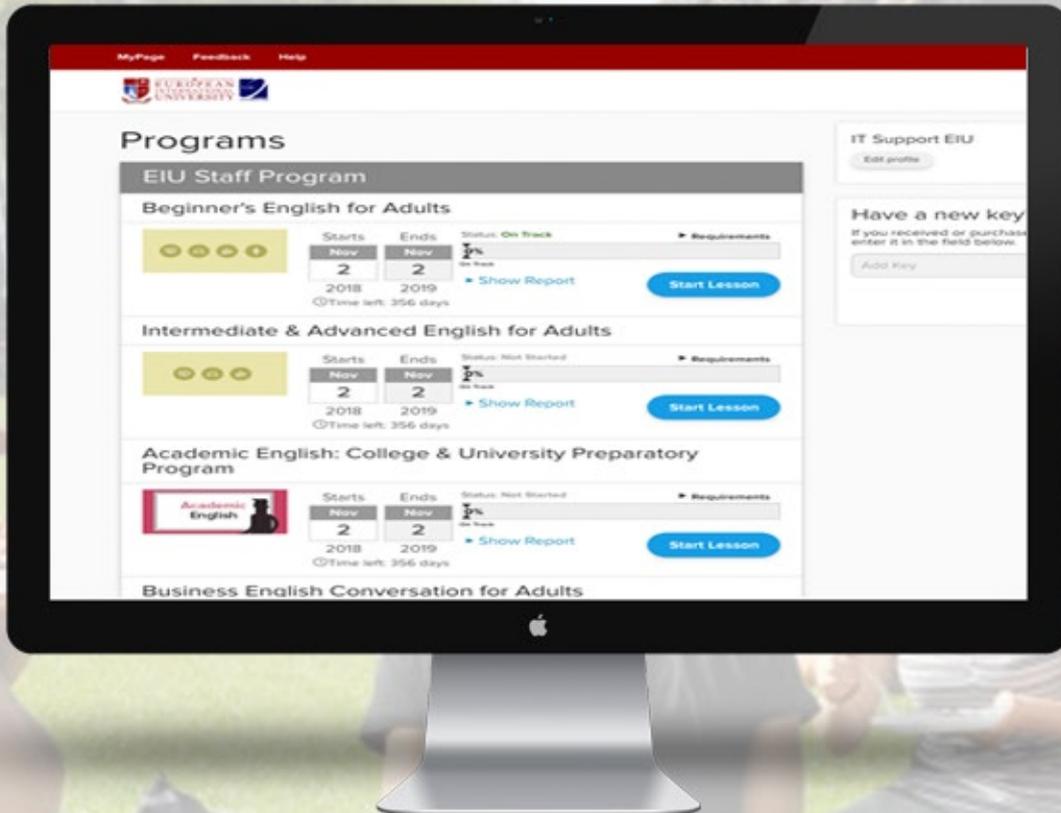
# THE EUROPEAN INTERNATIONAL UNIVERSITY

*A Truly Innovative Approach to 'Executive Education & Professional Training'*



# EUROPEAN INTERNATIONAL UNIVERSITY

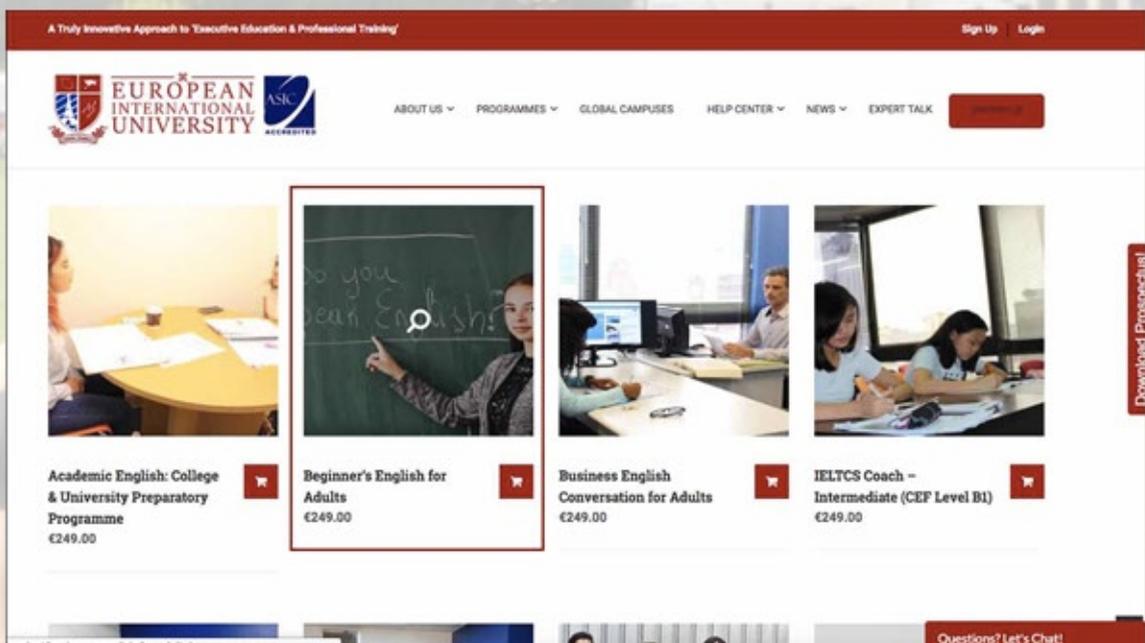
## Guide to the EIU's Practical English for Professional Success LMS



**1** In the EIU website, click on the Programmes menu and select Practical English. The system will then direct you to the Practical English for Professional Success page where you can read more information about this programme and the courses it offers.



-Once you are in the Practical English for Professional Success page, you can then choose the course or courses you want to enroll in. For Example: **Beginners English for Adults**



## 2 How to view course details?

Go to the image of the course you have chosen and then click on the **“VIEW DETAILS”** button for further information.

A screenshot of the European International University website showing the details for the course "Beginner's English for Adults". The course is categorized as "Practical English" and costs €249.00. A "BUY NOW" button is visible. The course description includes: "Business; Everyday Life; Leisure and Entertainment; People and Relationships; Nature and the Environment; Society; Travel and Transportation". There are social media share buttons for Facebook, Google+, Twitter, and LinkedIn. A "View Detail" button is highlighted with a red box. The background of the website features a large image of the Eiffel Tower.

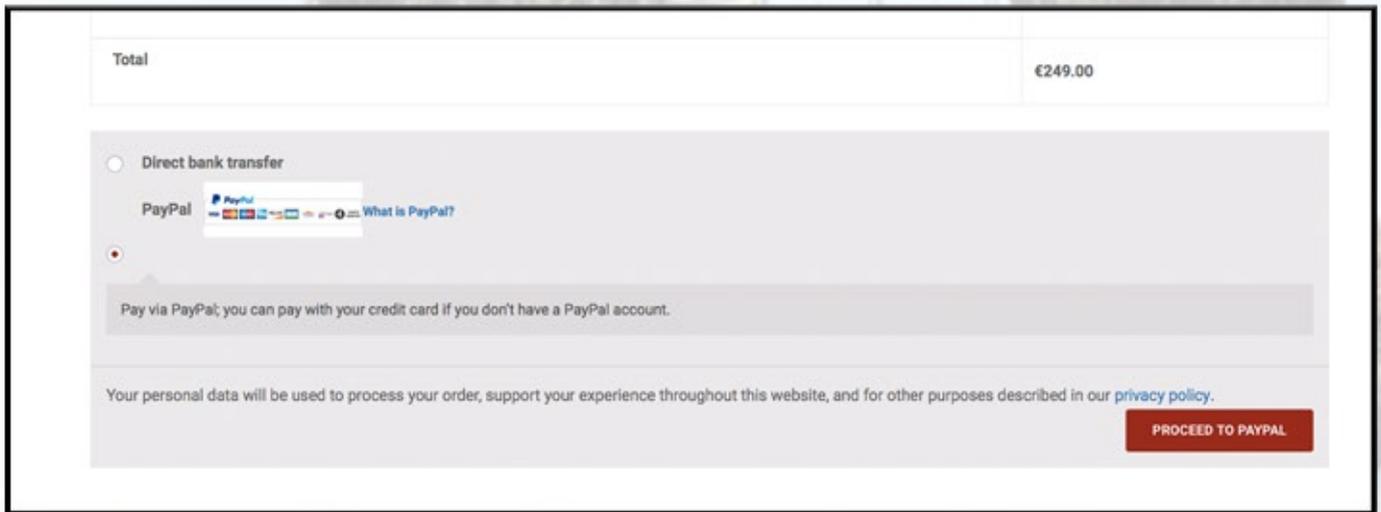
-When you are ready to make a purchase, click on the **“BUY NOW”** button. You will then see the **“VIEW CART”** notification. Once you click on it, you will be directed to the payment/checkout page.

A screenshot of the course details page for "Beginner's English for Adults" showing the "BUY NOW" button highlighted with a red box. Below the course details, there are tabs for "Programme Overview" and "Reviews (0)". A notification banner at the bottom states: "Beginner's English for Adults has been added to your cart." A "VIEW CART" button is highlighted with a red box. The background of the website features a large image of a group of people sitting on a lawn.

### 3 Checkout Page

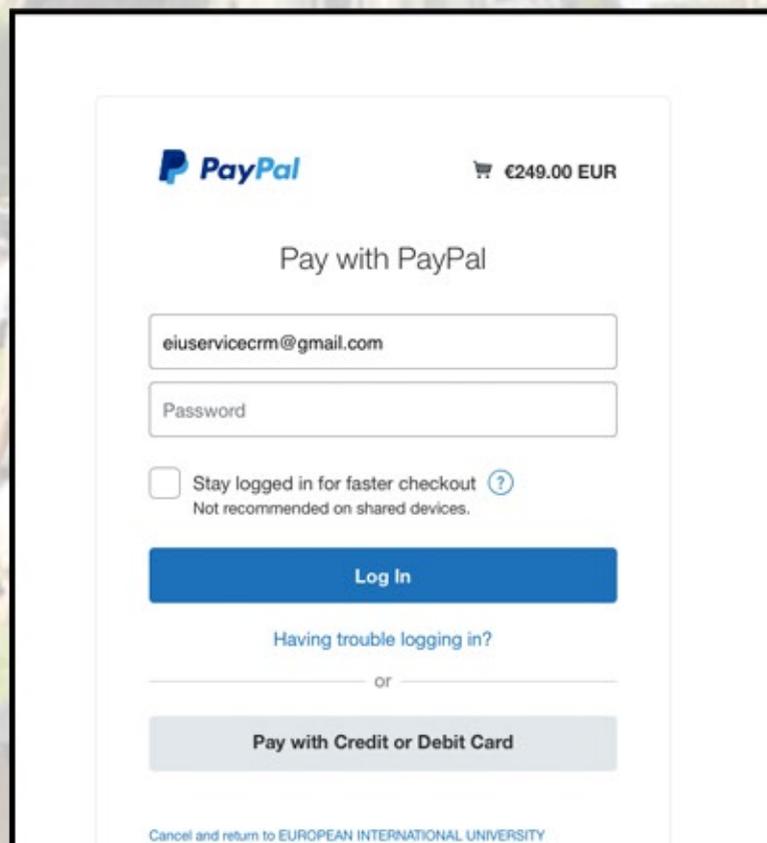
On this page, you will need to fill out your personal information. After Which, you will have to select your preferred mode of payment. There are two methods:

- Bank Transfer - you will have to **academic@eiu.ac**
- Paypal - you have to click on **“PROCEED TO PAYPAL”** and you will then be directed to a secure payment gateway.



A screenshot of a checkout page. At the top right, a box shows 'Total' as '€249.00'. Below this, there are two radio button options: 'Direct bank transfer' (unselected) and 'PayPal' (selected). The PayPal option includes a small PayPal logo and a link 'What is PayPal?'. Below the options, a grey box contains the text: 'Pay via PayPal; you can pay with your credit card if you don't have a PayPal account.' At the bottom of the page, there is a line of text: 'Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).' To the right of this text is a red button labeled 'PROCEED TO PAYPAL'.

- Once you are in the paypal gateway, click **“PAY WITH CREDIT OR DEBIT”**.



A screenshot of the PayPal login page. At the top left is the PayPal logo. At the top right is a shopping cart icon with the text '€249.00 EUR'. The main heading is 'Pay with PayPal'. Below this are two input fields: the first contains the email address 'eiuservicecrm@gmail.com' and the second is labeled 'Password'. Below the password field is a checkbox labeled 'Stay logged in for faster checkout' with a question mark icon and the text 'Not recommended on shared devices.' Below this is a blue button labeled 'Log In'. Underneath the button is the text 'Having trouble logging in?'. Below this is a horizontal line with the word 'or' in the center. Below the line is a grey button labeled 'Pay with Credit or Debit Card'. At the very bottom, there is a small link: 'Cancel and return to EUROPEAN INTERNATIONAL UNIVERSITY'.

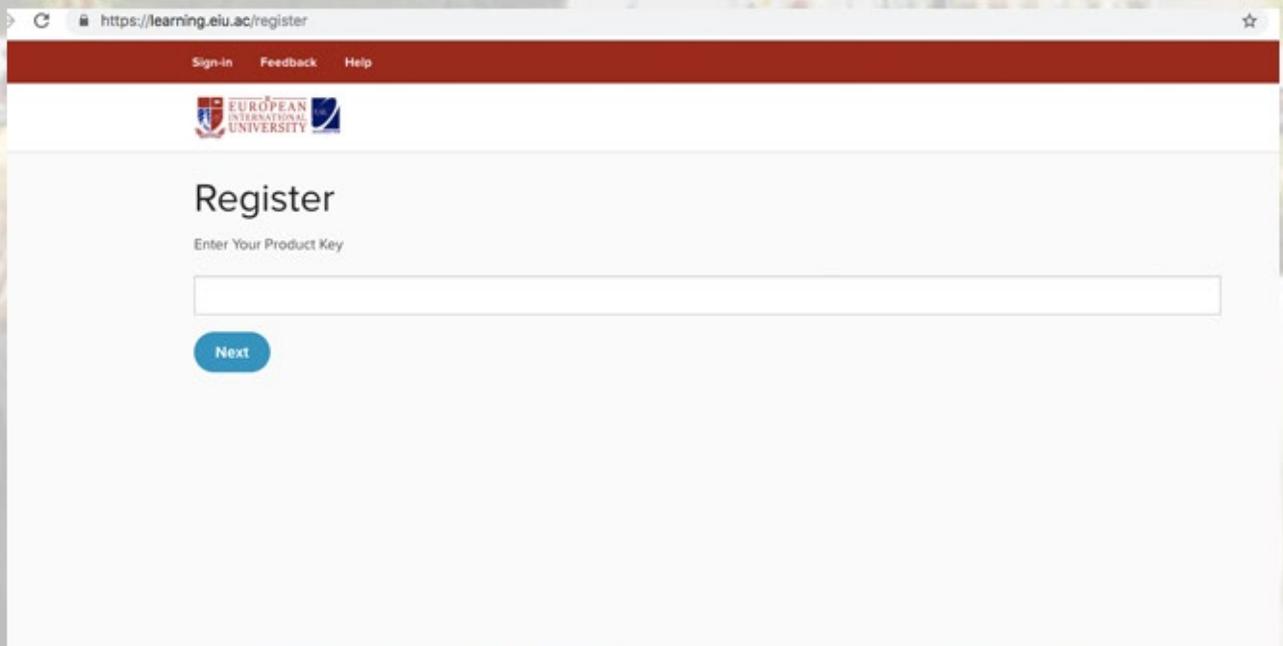
Upon confirmation of payment to EIU account, an email regarding your course will be sent to you. This would include the **license key** that you will need to register for the course.

Product	License Key
Beginner's English for Adults	Registration Key: rZAwX Registration URL: <a href="https://learning.eiu.ac/register">https://learning.eiu.ac/register</a>  Expires Mar 09, 2019

## 4 Course Registration

Go the URL link sent to you via email to register for the course you have purchased. You will then have to enter the **licence key** that was sent to you.

-The URL link will then direct you to the registration page. **Enter your License key** and click **next**. After you have completed the registration form, click on "SUBMIT".



The screenshot shows a web browser window with the URL <https://learning.eiu.ac/register>. The page features a dark red header with navigation links for "Sign-in", "Feedback", and "Help". Below the header is the EIU logo and the text "EUROPEAN INTERNATIONAL UNIVERSITY". The main content area is titled "Register" and includes the instruction "Enter Your Product Key". A text input field is provided for entering the license key, and a blue "Next" button is located below the input field.

Sign in Feedback Help



### Register Your Details

All information is required.

Email

Password

Given Name (English)  Family Name (English)

Given Name (Local)  Family Name (Local)

I have read and agree to the [terms & conditions](#) of this site.

 **support@eiu.ac** via [sendgrid.net](#)  
to me ▾

Welcome to European International University - Paris,

You can confirm your account email by using the code below:

Code: 595485

Sign in Feedback Help



A confirmation code has been sent to your email address.

### Verify Your Email Address

We have sent you an email with a verification code  
**manaoatchristian@gmail.com**

Enter Verification Code

Haven't received the email?

1. Verify that your email address is correct.
2. Check your Spam/Junk folder.
3. [Request another verification email](#)

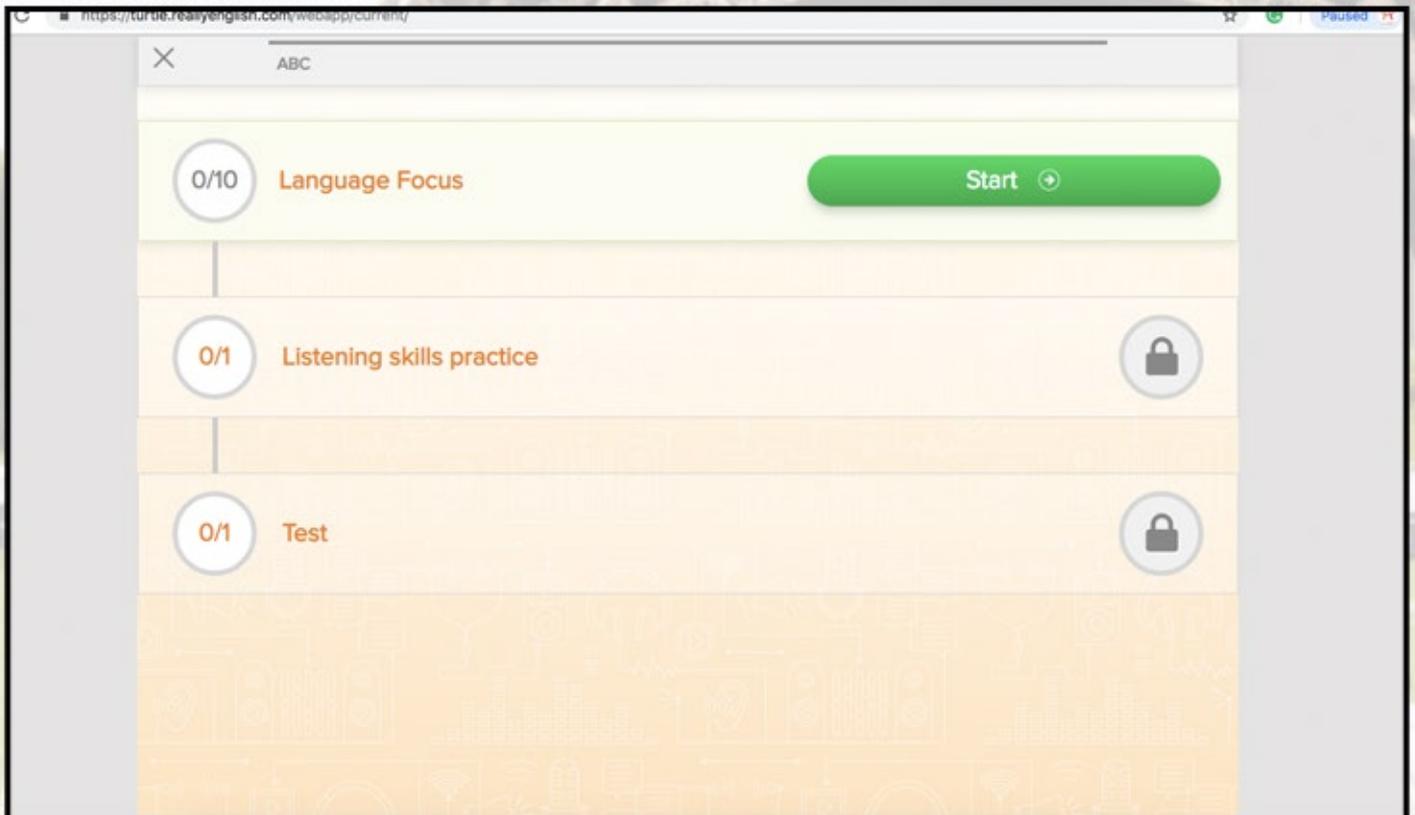
**\*\*\* Please note that you will need to verify your email address by entering the verification code that was sent to your email. Click on “**VERIFY**” and you will be successfully directed to the EIU Practical English for Professional Success LMS.**

## 5 About the Platform

Your Dashboard contains the courses you have registered in. To begin, click on **“START LESSON”** and follow the steps outlined in the learning management system.



The screenshot shows a course dashboard for "Beginner's English for Adults". It features a green bar with four icons (video, audio, text, and a person). A "Duration" box indicates "365 days". The status is "Not Started" with a progress bar at "0% On Track". A "Requirements" link is visible. A prominent blue "Start Lesson" button is located at the bottom right. Below this section, the text "Intermediate & Advanced English for Adults" is partially visible.



The screenshot displays a mobile learning interface with a lesson flow. The top section is titled "Language Focus" with a progress indicator of "0/10" and a green "Start" button. Below it, "Listening skills practice" and "Test" are listed, each with a "0/1" progress indicator and a lock icon, indicating they are not yet accessible. The bottom of the screen features a patterned background with various educational icons.

### Help tab

-On your main menu, Click on the **“HELP TAB”** to see the list of Frequently Asked Questions (FAQs).

## Programs

### EIU Staff Program

#### Beginner's English for Adults



Starts	Ends	Status: <b>On Track</b>	► Requirements
Nov	Nov	0%	
2	2	On Track	
2018	2019		► Show Report

⌚ Time left: 356 days

**Start Lesson**

IT Support EIU

Edit profile

Have a new key

If you received or purchased a new key, enter it in the field below.

Add Key

Should you encounter these issues, please don't hesitate to contact us at [support@eiu.ac](mailto:support@eiu.ac)